



**CONSTITUTION OF THE
NATIONAL COUNCIL OF
NIGERIAN MUSLIM
ORGANIZATIONS (NCNMO),
UNITED STATES OF AMERICA**

IN THE NAME OF ALLAH, THE BENEFICENT, THE MERCIFUL

THE CONSTITUTION OF THE NATIONAL COUNCIL OF NIGERIAN MUSLIM ORGANIZATIONS, UNITED STATES OF AMERICA

MISSION

We the Nigerian Muslim Organization in the United States of America, in order to promote cooperation, unity, charity, and propagation of Islam in our communities in accordance with the principles recommended in the Holy Quran and the tradition of the Holy Prophet Muhammad (Peace Be Upon Him) do hereby establish the National Council of Nigerian Muslim Organizations, United States of America and this Constitution.

In pursuance of this goal, we do hereby, solemnly and voluntarily submit ourselves to the will of Allah (SWT) and abide by the provisions of this Constitution.

ARTICLES OF INCORPORATION

We, the under-listed natural persons of the age of eighteen years or above acting as incorporators of a corporation under the NON-PROFIT CORPORATION ACT (D.C. CODE; Title 29, Chapter-S, Sec.501, 1981 ed.), and the undersigned members of the Constitution Review Committee hereby adopt the following Articles of Incorporation:

ARTICLE I

NAME

The organization shall be called "National Council of Nigerian Muslim Organizations, United States of America, Incorporated (NCNMO)" hereinafter referred to as "The National Council".

MOTTO

"Propagation of Islam and Service to Humanity"

ARTICLE II

DURATION

The period of duration shall be perpetual.

ARTICLE III

PURPOSE

The National Council is organized exclusively for charitable; religious, and educational purposes, including, for such purposes, the making of distributions to organizations that qualify as exempt organizations under section 501 (c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code.

No part of the net earnings of the organization shall inure to the benefit of, or be distributable to its members, trustees, officers, or other private persons, except that the organization shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth herein.

No substantial part of the activities of the organization shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the National Council shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office. Notwithstanding any other provision of this document, the organization shall not carry on any other activities not permitted to be carried on (a) by an organization exempt from federal income tax under section 501 (c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or (b) by an organization, contributions to which are deductible under section 170(c)(2) of the Internal Revenue Code, or corresponding section of any future United States Internal Revenue tax code.

The National Council shall have the following objectives:

1. To foster charitable giving and mutual understanding among all brothers and sisters in Islam, Nigerian Muslim organizations in the USA, and the society at large.
2. To propagate Islam in a dignified manner to all human beings.
3. To voluntarily assist and help brothers and sisters in Islam as well as members of the society at large during times of difficulty and crisis to the extent possible.
4. To assist Muslim institutions and communities in the performance of Islamic functions through religious, social, educational and charitable activities.
5. To promote education, mutual understanding, harmony, and cooperation among Muslims and Non-Muslims in the USA.

ARTICLE IV

MEMBERSHIP REQUIREMENTS

Membership into the National Council shall be open to any Nigerian Islamic organization, hereinafter referred to as member chapter, registered or in the process of registration in the United States, provided:

1. The member chapter must have at least five members.
2. The member chapter shall be required to register and present a copy of its article, certificate of incorporation, and tax exempt certificate to the National Council.
3. More than one member chapter may be admitted to the National Council from one state or from one city.

CHAPTER REPRESENTATIONS

1. All National Council's representatives shall represent the interest and views of their chapters, not their individual views or opinions.
2. The member chapter can recall any of its representatives by submitting a written request to National Council.

ARTICLE V

CODE OF CONDUCT

The National Council's rules and regulations shall be guided by the Quran and the Sunnah of the Prophet Muhammad (PBUH).

1. Each individual representing member chapters shall conduct himself / herself in an orderly manner and shall abide by the rules and regulations duly established.
2. All prohibited (haram) activities such as consumption of alcoholic beverage is strictly prohibited at all National Council's meetings and functions.
3. Unauthorized solicitation as well as smoking and other harmful activities shall be prohibited at National Council Meetings and functions.
4. All activities shall be stopped to observe prayers (*Salat*) at their regular times.
5. Any individual representing the NCNMO in a leadership capacity (Executive Board, Shura Board, Board of Trustees and any standing or ad hoc committee) shall be a person in good standing with local/federal laws and the Islamic Shariah.
6. Dressing at all organization events shall be in conformity with Islamic standards.

DISCIPLINE

1. Inappropriate Behavior: Where an officer or member is found to be unruly, disruptive, insubordinate, or retrogressive, and fails to improve after counseling and a written warning, such officer or member shall be removed from the post or membership of the organization within three week's notification and a simple majority of the Joint Body members present at a duly convened meeting.
2. Funds Misappropriation and Conversion: After a due process of investigation, any officer or member involved with funds misappropriation is subject to being expelled from the organization with immediate effect without counseling or written notification. The executive shall communicate the decision to the affected parties after consultation with the Joint Body. Such officer or member shall be required to return such funds, relieved from his/her position and prosecuted to the full extent of the law.
3. Other Criminal Activities: The provisions above also apply to other criminal activities outside the organization.

CONFLICT RESOLUTION

1. Conflict between members should be referred to the Joint Body or a neutral party by the aggrieved parties. The Joint Body shall take steps to resolve the conflict in line with provisions of the Holy Quran and the Sunnah of Prophet Muhammad (SAW).

2. The decision(s) of the Joint Body shall be final on the feuding parties, but without any detriment to the NCNMO.
3. The Executive Board shall communicate the outcome of its resolution to the aggrieved parties and the general membership where necessary.

ARTICLE VI

ADMINISTRATION

SECTION A: SECRETARIAT

The National Council shall maintain a Secretariat where all correspondences can be directed. The Secretariat of the National Council shall be located in Washington DC.

SECTION B: EXECUTIVE BOARD

(A) EXECUTIVE OFFICERS

The following shall constitute the executive officers of the National Council:

1. President
2. Vice President
3. Secretary General
4. Assistant Secretary General
5. Treasurer
6. Financial Secretary
7. Public Relations and Information Technology Officer.
8. Internal Auditor
9. Youth Amir

(B) GENERAL OVERVIEW

1. The executive officers are responsible for the day-to-day running of the National Council.
2. The Executive Board shall work closely with the Shura Board and the Board of Trustees, to ensure that the objectives of the National Council are met.
3. The Executive Board shall be responsible for planning, designing and executing the National Council's programs and activities.
4. The Executive Board shall seek available resources from the Shura Board and the Board of Trustees to achieve successful implementation of the National Council's programs.
5. The Executive Board must ensure that no new program or activity contradicts the Quran and Sunnah of Prophet Muhammad (PBUH) by seeking consent before embarking on such.
6. The Executive Board shall appoint committees and ad hoc committees as needed to help perform its duties subject to the provisions of this constitution.
7. The term of office for the Executive Board shall be two years. No officer shall hold the same position for more than two consecutive terms.
8. The Executive Board shall be responsible to the General Assembly.

(C) FUNCTIONS OF THE EXECUTIVE OFFICERS

1. The President:

He/She shall:

- a. Promote Islam and be dedicated to Islam and Muslims
- b. Preside over executive and general meetings.
- c. Consult with the General Secretary to arrange for all general and emergency meetings, stipulating the time, place and agenda for the meeting
- d. Be one of the signatories to the National Council's Bank account.
- e. Have good attendance record at National Council's meetings.
- f. Have continuous active membership in his/her local chapter.

2. Vice President

He/She shall:

- a. Deputize for the President in the President's absence.
- b. Perform any other duties assigned to him by the President.

3. General Secretary

He/She shall:

- a. Keep records of the minutes of every general or executive meeting and shall furnish in advance copies of the general meeting's minutes and circulars to all Chapters in not-less than six weeks before the date of the next meeting.
- b. Work with the President in all activities to achieve the goals of the National Council
- c. Prepare and present an annual report to the National Council's meetings.
- d. Communicate with the president, secretary and/or other delegated representatives of member chapters whenever the need arises.
- e. Be one of the signatories to the National Council's bank account.

4. Assistant General Secretary

He/She shall:

- a. Deputize for the Secretary General in the Secretary General's absence.
- b. Perform any other duties assigned to him/her by the Secretary General.
- c. Shall play the role of Sergeant-at-Arms, maintaining order and keeping meetings on track.

5. Treasurer

He/She shall:

- a. Be responsible for depositing of all funds into the organization's bank account. The deposit of all funds collected from the Financial Secretary or from any other source must be made no later than three business days following receipt.
- b. Keep detailed records of deposits and withdrawals from the bank, and of any financial transaction.
- c. Be one of the signatories to the National Council's bank account.

- d. Assist the Financial Secretary in the preparation of the annual budget and reports.

6. Financial Secretary

He/She shall:

- a. Collect funds and dues on behalf of the National Council.
- b. Transfer the funds to the Treasurer immediately upon receipt.
- c. File and report quarterly and annually the finances of the organization to the National Council.
- d. Keep detailed records of financial transaction, all receipts/ payments, and income/expenditures and be the custodian (but not signatory) of the checks.
- e. Advise chapters of their financial obligations to the National Council at least quarterly.
- f. Be responsible for preparing the annual budget with the assistance of the Treasurer.
- g. Possess adequate knowledge of current general accounting principles and procedures.

7. Public Relations and Information Technology Officer

He/She shall:

- a. Be responsible for all publications of the National Council in print and through electronic media.
- b. Be responsible for all the National Council Public Relations activities, events and programs.
- c. Coordinate all activities necessary to publicize National Council programs and activities.
- d. Make arrangements for social activities of the National Council (location, food and other arrangements necessary).
- e. Possess adequate knowledge of the use of current Information Technology practices.

8. Internal Auditor

He/She shall:

- a. Be responsible for auditing the financial and operational activities of the National Council and submit a report to the National Council at least twice a year.
- b. Be granted access to all available records and documents from any member of the National Council, and has the authority to request any information that is relevant for audit purposes.
- c. Possesses adequate knowledge of the current general accounting principles and procedures.
- d. Shall file a copy of each written report with the Secretary General of the National Council.

9. Youth Amir

The Youth Amir shall:

- a. Provide vision, leadership and coordination for the youth members of the National Council
- b. Represent the Advanced Platform Committee (APC) in all executive and Shura board meetings.

- c. Present a plan of activities of the APC to the Joint Body annually for approval; any major deviation from the approved plan must also be presented for approval from the Joint Body
- d. Present a report of the activities of the APC at the general meetings of the National Council.
- e. Be a signatory to the APC bank account and take ultimate responsibility for the management of APC funds.
- f. Present APC members that will serve in the NPC and other committees of the NCNMO.
- g. Serve the National Council in other capacities as recommended by the Joint Body.

SECTION C: BOARD OF TRUSTEES

The Board of Trustees (BOT):

1. shall consist of five members. Chapters shall be encouraged to nominate qualified candidates, which should include women.
2. shall have members who have cumulative leadership experience of 6 years in Muslim organizations, out of which at least two years must be with the National Council.
3. member shall not be eligible for selection to an Executive office during his/her tenure as a board member.
4. members shall have three year terms and a member shall be elected for a maximum of two consecutive terms.
5. members shall select the chairman and the secretary at the first meeting of their term.
6. shall have the authority and responsibility to manage, maintain and protect the assets and properties of the National Council.
7. shall have the authority to make investments of the National Council funds, as they deem profitable, in consultation with the Executive and Shura Board.
8. shall provide the National Council with resources in terms of well-placed individuals and philanthropist organizations, as well as government agencies; and may request for and accept contributions in any form and from these and all legal sources consistent with the objectives of the National Council and the principles of Islam.
9. shall have the authority and responsibility of initiating, implementing and supervising various programs in keeping with the objectives of the NCNMO.
10. shall prepare a plan of activities every six months and submit it to the Executive for implementation.
11. representatives shall attend Joint Body meetings, and shall act in conjunction with the Shura as mediators in times of dispute between chapters or between members in a chapter where such becomes necessary.
12. shall meet regularly, and shall give a report of their activities at every general meeting.
13. shall ensure that any audit, review or recommendations that will improve the organization's operations is implemented

SECTION D: THE SHURA BOARD

The Shura Board shall:

1. Act as the guide on spiritual, religious and administrative matters for the National Council using the Quran and the Sunnah of Prophet Muhammad (SAW).
2. Provide/approve learned resources, scholars and speakers for all National Council activities.
3. Promote cooperation, unity and brotherhood among the scholars and Imams of each chapter; and among chapters within the same city, state or region.
4. Encourage, support and promote self-development and continuous education of Shura members.
5. Ensure that the National Council goal of propagating Islam is fulfilled in conformity with the Quran and Sunnah of the Prophet (SAW) through initiation of appropriate programs, events and activities.
6. The Lead/Chief Imams of member chapters are automatic members of the Shura. Each member chapter shall forward the name of their lead Imam and notify the Shura Board Secretary and the Executive Board General Secretary in writing if an Imam is replaced.
7. Include the Youth Amir as an automatic member of the Shura.
8. Elect worthy individuals as honorary members using due process based on their scholarly achievement, merit and contributions to the National Council.
9. Select individuals who are known to be of good character and are active members of Shura Board to the following offices for a period of three years and a maximum of 2 consecutive terms:
 - a. Amir
 - b. Secretary
 - c. Treasurer
 - d. Financial Secretary
10. Provide consent to the Executive on any newly proposed program after due consultation among its members. The opinion of the majority of the Ulama (Islamic scholars) based on the Quran and Sunnah of the Prophet (SAW) should be given preference when there are differences of opinions on the validity of such programs.
11. Meet monthly to discuss the progress and affairs of the NCNMO.
12. Help to generate funds for the NCNMO in conjunction with the Executive Board and BOT
13. Use the annual Shura Board budget for Da'wah purposes only. Sponsorship of Shura Board officers to NCNMO events (if any) shall be the responsibility of their respective member chapters.

Functions of the Amir

The Amir shall:

1. Provide religious guidance on Islamic issues.
2. Present a report at general meetings.
3. Represent the National Council on spiritual or religious functions.
4. Represent the Shura Board at Joint Body meetings.

5. Co-endorse any certificate of award.
6. Delegate functions to other Shura members as needed.

Functions of the Secretary

The Secretary shall:

1. Convene regular/ emergency meetings of the Shura Board members, and keep records of such meetings.
2. Receive, open and ensure appropriate responses to correspondence.
3. Prepare the annual Shura Board report to be presented at the general meeting.
4. Delegate any functions to assistants/ other Shura members as needed.
5. Keep a list of all Shura Board members with their contact information and update the list as needed.
6. Represent the Shura Board at the monthly Joint Body meeting.

Functions of the Financial Secretary

The Financial Secretary shall:

1. Prepare the annual budget for the Shura Board and request funding from NCNMO.
2. Collect funds and give to the Treasurer for deposit.
3. Serve as the financial advisor to the Shura Board.
4. Keep detailed financial records of all Shura activities.
5. Prepare financial reports to be presented at NCNMO general meetings.
6. Provide information on Shura Board financial activities to Auditors.

Functions of the Treasurer

The Treasurer shall:

1. Make deposits to the bank and give the deposit slips to the financial secretary.
2. Make the original bank statement available to the Financial Secretary every month.
3. Work with the Financial Secretary to provide necessary documents for audit purposes.

SECTION D: THE JOINT BODY

1. The Joint Body shall comprise of three representatives each from the Executive, Shurah and the Board of Trustees and two representatives of the APC.
2. The President shall coordinate meetings of the Joint Body and there shall be regular meetings, as well as emergency meetings as needed.
3. The Joint Body shall act as the major stakeholders of the National Council, and shall discuss issues affecting the overall development of the National Council.
4. The Joint Body shall have the power to invite others to join meeting, where it is necessary to do so.
5. Each of the Joint Body arms shall be required to present their respective arm's opinions and reports at the meeting.

6. The quorum for Joint Body meetings shall be 4 people with at least 1 representative from each of the arms.

ARTICLE VII

COMMITTEES

1. Committees and Ad-Hoc Committees shall be created and dissolved according to the needs of the National Council.
2. The Executive Board shall spell out the duties and responsibilities of any committee.
3. All committees shall report directly to the Executive Board.

NATIONAL PLATFORM COMMITTEE (NPC)

The National Platform Committee (hereinafter referred to as NPC) shall:

1. Be constituted by nomination at the General assembly to plan, organize and coordinate the yearly Platform program of the National Council.
2. Be a standing Committee comprising of five members selected every two years at the second Bi-annual general meeting of the NCNMO.
3. Also include the following members in addition to the five permanent members:
 - a. Two youth representatives;
 - b. Two representatives from the current host chapter;
 - c. Two representatives from the immediate past host chapter; and
 - d. The Financial Secretary and one other Executive Officer.
4. Operate under the NCNMO's guidelines for Hosting Events and Programs, approved by the General Assembly.
5. Select its Chairman and Secretary at its first meeting after inauguration which takes place at the closing ceremony of the annual platform program immediately following their selection.
6. Liaise with the Executive Board in carrying out its duties and obligations.
7. The NPC Chairperson or representative shall be available upon advanced notice, to answer questions and/or concerns upon summons by the Joint Body.
8. The NPC Chairperson or representative shall present updates and reports at all General Assembly meetings, and shall bring any major changes to the Executive Board for consideration.

ADVANCED PLATFORM COMMITTEE (APC)

The Advanced Platform Committee, also referred to as APC, is the youth wing of the National Council

The Advanced Platform Committee:

1. Membership is limited to young adults between 18 and 40 years.
2. Shall select its officers and sub-committees as specified in the Guidelines approved in a properly convened meeting of the APC.
2. Shall organize programs, projects and retreats deemed essential for youth education, inclusion and awareness, towards advancement of the goals of the National Council.
3. Shall present budgets and proposals to the General Assembly for approval, through the Executive Board, and request for funding and sponsorship.
4. Can maintain its Bank Account, and shall be required to submit periodical reports of its financial activities as requested by the Executive Board.
5. Shall have advisers from the members of the National Council
6. Members are bound by the provisions of this Constitution, as well as the APC Guidelines.
7. Shall be required to present a report of its activities at National Council general meetings.

ARTICLE VIII

NATIONAL COUNCIL MEETINGS

1. The National Council's meeting shall be held in a democratic setting with each chapter's delegate presenting their respective chapter's points of view orally or in writing.
2. The National Council shall have its general meetings as deemed necessary, but at least twice a year.
3. Any number of representatives in attendance will constitute a quorum for the general meetings, provided adequate notice of the meeting is given.
4. The President may call for emergency meeting whenever needed.
5. Any decision taken at the general meeting shall be binding on all member-chapters unless otherwise revoked by a 2/3 majority of voting member chapters.
6. It is mandatory upon all chapters to be represented at each meeting.
7. Each chapter shall send at least 3 delegates to the National Council meetings, and shall encourage more members to come as observers. The delegates shall consist of persons in leadership capacity at the chapter level.
8. Each chapter present at the meeting shall have one vote, irrespective of the number of delegates present at the meeting.
9. A chapter may be allowed to vote absentee, if such chapter's absence is due to extraneous circumstances, and such chapter has communicated its position to the council in writing and the members present has decided to admit such chapter's absentee vote. Such vote shall be counted on all resolutions for which the chapter has communicated its position. Such absentee vote shall not be counted differently.
10. Point of order must be heard and obeyed at all times. Point of observations must be heard if allowed by the President or his/her designate, in the order it was raised immediately after the speaker, and the President or his/her designate must announce the number of observations and the order of such observations.

11. Debate must be limited to the issue under discussion. No speaker will be allowed once a person has been given the floor until He or She finishes, except to raise a point of order observation.
12. Each speaker may speak on behalf of his or her chapter. No speaker will be allowed to speak twice on any issue until others have been given a chance. No side-talk will be allowed during deliberations.
13. The Assistant Secretary General / Sergeant-at-Arms shall be tasked to ensure that rules are followed during meetings. In the absence of the Assistant Secretary General, the President shall appoint another person to be the Sergeant-at-Arms.

ARTICLE IX

FINANCE

1. The National Council shall be financed by levies, contributions, donations, and membership dues and by all other sources consistent with the purpose of the National Council.
2. There shall be an annual contribution of \$400 (four hundred dollars) per chapter, payable in no more than 2 equal installments of \$200, due on or before the bi-annual meetings. This amount shall be reviewed periodically and be subject to change.
3. Contributions from Islamic and social functions shall be acceptable subject to maintaining the dignity and the objectives of the Organization.
4. The National Council shall set up an endowment which is funded in part by up to 10% of the net income and expenditures on an annual basis for investment purposes subject to approval of the house.
5. The account of the Organization shall be maintained at a bank which has national spread.
6. At least two signatures shall be required for all transactions with the Bank.

ARTICLE X

ELECTIONS

1. ELECTION COMMITTEE:
 - a. All elections shall be conducted by an Electoral Committee consisting of 1 person from the Shura, 1 from the APC and 3 members from the floor, including at least one female. Any member of the Electoral Committee cannot be a candidate.
 - b. The committee shall be impartial, and not campaign in favor of or against any candidate.
 - c. In case an elected position becomes vacant for any reason, the Joint Body may call for a bye-election and appoint an Electoral Committee in accordance with (a) above to administer such.

2. ELIGIBILITY

- a. Upon receiving nominations from the member chapters, the committee shall certify the eligibility of both the chapter and the nominee.
- b. Eligible chapter shall have good attendance record at National Council's meetings, have at least one year of continuous membership and attendance at the National Council's programs, and must be in a good financial standing with the National Council by paying its dues up to date.
- c. An eligible candidate shall be a practicing Muslim, who is an active member of the sponsoring chapter.
- d. Eligible candidate must have attended National Council's programs consistently in the last two years before the election.
- e. The electoral committee shall have the power to disqualify any nominee based on new undisclosed eligibility facts, even after such nominee have been earlier shortlisted. The disqualified nominee shall have the right to appeal to the general body. The general body shall decide by simple majority vote whether to allow or remove the nominee's name from the election ballot.

3. ELECTORAL PROCESS

- a. The election date shall be announced eight (8) weeks before the election. At this time, the election committee shall solicit nominations for all the open positions.
- b. Nominations shall be closed four (4) weeks prior to election. No nomination form shall be accepted after this date, except where a position was not applied for. The committee shall have the power to ask for nominations up till the election date in this circumstance.
- c. All candidates shall be required to complete a nomination form, to be used in the screening process by the committee. The candidate, as well as the President, the Secretary General and the Imam of the sponsoring chapter shall sign the completed nomination form. No self-nomination shall be welcome from any member.
- d. Nominated candidates shall be shortlisted through a screening process by the committee before election. A simple majority of the committee members shall be in agreement with the shortlisted candidates. Chapters with any disqualified nominee shall have the right to appeal such decision. The committee's decision after the appeal shall be final.
- e. A candidate cannot be listed for more than three positions out of all available positions in all Boards.
- f. Any candidate who is absent without a prior written excuse deliberated upon and accepted by the electoral committee before the election date shall be removed from all nominated positions.
- g. A chapter cannot have more than one nominee for the same position.
- h. A list of all shortlisted candidates shall be published and circulated one week before election.
- i. After the election, the committee shall announce the verified results and all election materials shall be preserved by the new Executive Board for at least six months.
- j. Elected officers shall have a transitional period between the election and the annual Platform program to operate as shadow officers. They shall attend meetings with the outgoing Board members and participate in all Board activities in a non-voting capacity.

- k. All elected officers shall be sworn in at the closing ceremony of the annual Platform program, and shall assume office immediately thereafter.
- l. All National Council's documents and properties with the outgoing officers shall be tendered on or before the swearing in day.

4. CONDUCT

Executive Board

- a. All positions with only one nominee shall be announced first with the sole nominee for the position declared as winner.
- b. Once a nominee wins a position in a Board, all other nominees from the same chapter shall be eliminated from the remaining positions in the same Board. All positions with one nominee remaining are then declared winners.
- c. Election/selection shall be conducted for the remaining positions in the reverse order listed under *Executive Officers* in this Constitution.
- d. If there are three or more nominees remaining for a position, the nominees shall be given an opportunity to address the members. Each chapter shall be required to present a representative to cast votes. The representative shall cast a vote for the contested post, and voting shall be done confidentially. Where there is a 3-way tie, the votes shall be re-cast until the top two candidates emerge.
- e. A person nominated by the committee then selects at random in a fair manner from the names of the two nominees remaining or with the highest votes.

Board of Trustees and NPC

- a. If there are more nominees than available Board positions, the nominees shall be given an opportunity to address the members. Each chapter shall be required to present a representative to cast votes. The representative shall cast a vote each for the number of open positions, and voting shall be done confidentially.
- b. Nominees are declared as winners in descending order of their vote count. If there is a tie on the last positions, the votes shall be re-cast to break the tie for the specific position.

ARTICLE XI

DISSOLUTION

- 1. Following the recommendation of the National Council, dissolution of the Organization must be ratified by a 2/3-majority vote of the member chapters.
- 2. Upon the adoption of such resolution by the members, the Organization shall cease to conduct its affairs except as may be necessary for the winding down thereof and shall proceed to collect all its assets and apply and distribute them as required.
- 3. All liabilities and obligations of the Organization shall be paid; satisfied and discharged or adequate provisions shall be made thereof. In conjunction therewith, all assets requiring return or subject to annotation (i.e. to be used only for charitable or religious purposes), shall be returned or transferred appropriately in line with Islamic injunctions.
- 4. The Board of Trustees shall be the administrator of the National Council's assets and Liabilities.

5. Upon winding up and dissolution of the National Council, after paying or adequately providing for the debts and obligations of the National Council, the remaining assets (properties and funds) shall be apportioned to Muslim Charity Organizations. However, if there is no qualified Muslim charitable organization, or unwilling, or unable to accept the distribution, then the assets of NCNMO shall be distributed to a non-profit fund, foundation, or corporation which is organized and operated exclusively for charitable, educational, religious, and or scientific purposes and which has established its tax exempt status under section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose. Any such assets not disposed of shall be disposed of by the Court of Common Pleas of the county in which the principal office of the organization is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.

ARTICLE XII

CHARITABLE ASSISTANCE

1. The National Council may provide charitable assistance to any Muslim, Muslim organization or to the general public in need as determined by the Joint Body or by the National Council's general meeting.
2. No assistance shall be provided that will place undue burden on the financial position of the National Council.
3. Assistance may also be provided to anyone or organization recommended to the Executive Council by a chapter, if the chapter has exhausted local assistance or the chapter deemed it necessary.
4. Each situation shall be considered separately on its own merits.

ARTICLE XIII

OATH OF OFFICE

The oath of office shall be as follows:

Bismillahi Rahmani Raheem.

I, Brother/Sister..... solemnly swear and pledge in the name of Allah to uphold the constitution of the National Council of Nigerian Muslim Organizations in the United States of America, to serve Allah, Islam, and Muslims in general to the best of my ability, to honestly dedicate my time to defend and protect the interest of the National council. So help me Allah.

ARTICLE XIV

AMENDMENTS

1. This constitution may be amended by a 2/3 majority vote of the member chapters of the National Council.
2. Any amendment so ratified shall be immediately become an integral part of the constitution.
3. A list of amendments shall be kept as an addendum to the constitution until the constitution is ratified and such amendments are incorporated.

REGISTERED OFFICE

The registered office of the National Council shall be 1025 Connecticut Avenue, Suite 1000, Washington, DC 20036. The registered agent of the organization shall be Mufutau R. Adeleke.

The mailing address of the organization shall be: P.O. Box 91736, Washington, DC 20090

INITIAL INCORPORATORS

Name	Address
Alhaji Yusuf Juma Olaleye	5202 Newton Street #3 Bladensburg, MD 20785
Alhaji Abass Adebisi Bakrey	152 Washington Avenue Brooklyn, NY 11205
Alhaji Abdul-Kadiri Ojibara	104 Hillside Terrace Irvington, NJ 07111
Wasiu Yusuf	22 Broom Street Providence, RI 02905
Mufutau R. Adeleke	305 Hamilton Street NW Washington, DC 20010

Prepared by Constitution Review Committee (2015-2016):

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4. Alhaja Muyibat Alesh (Providence, Rhode Island)
5. Brother Kola Akinade (Houston, Texas)
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